

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

REVISED 3/17/2021

SUBJECT: Employee Student Learning Support Program

DATE: March 18, 2021

PERSON(S) RESPONSIBLE: Billie Mankey, Director II, Human Resources and Barbara Martinez, Principal Pacific Grove Adult Education

RECOMMENDATION:

The District Administration recommends the Board review and approve the program for Employee Student Learning Support as fully funded by one-time Covid Relief Funds or provide alternative direction.

BACKGROUND:

This is a new service meant to support district employees and their children during Hybrid Learning. Students will attend Student Learning Support Program during the time period that they will not be in their hybrid learning class during the school day hours of operation.

INFORMATION:

Employee surveys have been completed providing the number of students, their grade level and school site. The program will be maintained at Forest Grove Elementary School, Robert Down Elementary School, and Pacific Grove Middle School following all PPE and Covid-19 Safety Guidelines as outlined in the district’s Covid Safety Plan, site Re-opening plans, and guidance from the CDPH. Additional information is needed at this time to determine whether the student will attend the Student Learning Support Program during A.M. or P.M.

This initial plan will be supported by a combination of current employees and new employees. The first date of implementation of this program would follow the reopening plans for the identified grade level students.

Students will be registered on a first come basis meaning that those who have already completed the survey have first consideration. The program may be limited by site capacity.

FISCAL IMPACT:

This program qualifies for one-time Covid-19 relief funding. Current employees who would be identified for working in the SLSP are accounted for in the 2020-21 school year budget and could be temporarily recoded for funding purposes. There are new costs for new short-term personnel. A supplies budget is yet to be defined. The table below is representative of and based on the information received at the time of this submission.

District Percentage of Funding	0	50%	75%	100%
		\$20,640 \$25,920	\$10,320 \$12,960	\$41,280 \$51,840
Employee rate per student	\$983 \$1,234	\$491.43 \$617.14	\$245.71 \$308.50	0

2020-21 EMPLOYEE STUDENT LEARNING SUPPORT PROGRAM

SITE:	ROBERT DOWN ELEMENTARY SCHOOL and FOREST GROVE ELEMENTARY SCHOOL				
HOURS OF OPERATION:	8:15 A.M.-3:30 P.M.				
SITE:	PACIFIC GROVE MIDDLE SCHOOL				
HOURS OF OPERATION:	8:15 A.M. - 3:30 P.M.				
42 students	Staffing 3 employees per site program			Staffing 8:00 a.m.-4:00p.m. (8.0 hours)	
COST ESTIMATE					
	Amount Hourly + Benes	Daily (8 hours)	Monthly (20 days) Cost of 1 employee	Monthly 3 employees/1 per site	Monthly 6 employees/2 per site
Current BASRP Staff 1 Employee	\$42	\$336	\$6,720	\$20,160	
New Childcare Attendant 1 employee	\$22	\$176	\$3,520		
				\$21,120	
			TOTAL:	\$41,280	
District Percentage of Funding	0	50%	75%	100%	
		\$20,640	\$10,320	\$41,280	
Employee rate per student	\$983	\$491.43	\$245.71	0	
GRADE LEVEL AND STUDENT NUMBERS					
	RDE	FGE	PGMS		
TK		1			
1st	2				
2nd	2	3			
3rd	5	6			
4th	4				
5th	3	1			
6th			7		
7th					
8th			1		
unknown			7		
Total	16	11	15		
Special Considerations:					
Billie:					
Keep a minimal amount of employees to provide less exposure. Keep student cohorts together. Stagger recess and lunch periods and the use of outside areas.					
If additional staff are needed, other than what is listed above, amount would increase.					
Do we need to charge Food Service costs to this program?					
May need additional part time staffing to cover breaks and assist with lunches.					
AM/PM student schedules are not yet complete.					